

Report to:	TOURISM, ECONOMY AND COMMUNITIES SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager
Date of Meeting:	23 November 2022

SCRUTINY WORKPLAN

1.0 Purpose of the report:

1.1 The Committee to consider the Workplan and to monitor the implementation of Committee recommendations, together with any suggestions that Members may wish to make for scrutiny review topics.

2.0 Recommendation(s):

2.1 To approve the Committee Workplan 2022-2023, taking into account any suggestions for amendment or addition.

2.2 To monitor the implementation of the Committee's recommendations/action.

3.0 Reasons for recommendation(s):

3.1 To ensure that recommendations/actions are being monitored, the Workplan is up to date and is an accurate representation of the Committee's work.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 N/A

5.0 Background Information

5.1 **Scrutiny Workplan 2022/2023**

5.1.1 The Workplan is a flexible document that sets out the work that the Committee will undertake over the course of the year.

5.1.2 The members of the Committee met on 8 June 2021 to review the Workplan and prioritise scrutiny review work for the 2022/2023 municipal year. A copy of the Workplan is attached at Appendix 10(a).

5.1.3 Committee Members are invited, either now or in the future, to suggest topics that might be suitable for scrutiny in order that they be added to the Workplan.

5.2 **Monitoring Implementation of Recommendations**

5.2.1 The table attached at Appendix 10(c) has been developed to assist the Committee in effectively ensuring that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.

5.2.2 Members are requested to consider the updates provided in the table and ask follow up questions as appropriate to ensure that all recommendations are implemented

5.3 **Scrutiny Review Checklist**

5.3.1 The Scrutiny Review Checklist is attached at Appendix 10(b). The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

5.3.2 The Committee is recommended to place an emphasis on the priorities and performance of the Council when considering requests for scrutiny reviews.

Does the information submitted include any exempt information?

No

5.6 **List of Appendices:**

Appendix 10(a) - Tourism, Economy and Communities Scrutiny Committee Workplan

Appendix 10(b) - Scrutiny Review Checklist

Appendix 10(c) – Tourism, Economy and Communities Committee Action Tracker

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Sustainability, climate change and environmental considerations:

12.1 None

13.0 Internal/ External Consultation undertaken:

13.1 None.

14.0 Background papers:

14.1 None.