

| Recommendation | Comments | By | When |
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| R1 The identification and preparation of climate change funding bids where appropriate should take place | See R4. Examples include developing projects for Shared Prosperity Fund; Local Electric Vehicle Infrastructure Fund. Further projects/schemes to be developed and funding identified as it becomes available | Strategy and Climate Manager | Initial bids completed; further bids ongoing |
| R2 Climate change funding should be included in the Medium Term Financial Sustainability Strategy review and there should be consideration of establishing a climate action fund | Included in MTFSS. Climate Action Fund has not been established with funding instead being sought from external sources. | As above | As above |
| R3 Financial models for potential climate change investments and a carbon costing process should be researched and considered | Some work completed around access to grant funding opportunities. Schemes to be funded privately through prudential borrowing will be evaluated on a case by case basis. Exploring opportunities from companies looking to invest in schemes acting as carbon offsets, and Anthesis' proposed "insetting" scheme. Awaiting UK Infrastructure Bank (UKIB) Plan in June 2022 to assess further opportunities from private finance. | Strategy and Climate Manager; Head of Accountancy | Awaiting UKIB plan, date TBC |
| R4 Initial climate change 'shovel ready' projects should be identified and considered for the viability of potential investment | Initial projects identified in line with requirements of available external funding. Other work is ongoing. | As R1 | As R1 |
| R5 A diagram setting out climate change responsibilities should be produced to assist with communications | Reported to portfolio holder and available for wider use | Climate Graduate | Completed |
| R6 Terms of Reference for the Climate Action Partnership Group should be finalised and agreed | Reported to Climate Action Partnership | Strategy and Climate Manager | Completed |
| R7 The results of the review of the CESG should be considered and any changes necessary to make group working more effective should be implemented | Completed and implemented | Strategy and Climate Manager/Climate Graduate | Completed |
| R8 In line with the Climate Action Plan, a full climate change communications and marketing plan should be developed and an internal communications campaign delivered | Turnover in staff in the Communications team has limited progress to standard processes i.e. newsletters, social media items, promotion of surveys, press releases. Work started in May 2022 to progress a full plan. | Strategy and Climate Manager/Communications Team | October 2022 |

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| R9 Staff 'climate champions' should be appointed and champions' role descriptions developed and agreed | Staff Sustainability Alliance formed and held first meeting in May 2022. Other opportunities being explored. | Climate Graduate | TBC following postholder appointment |
| R10 An initial climate change training plan for 2022 – 23 should be considered, with links to an internal communications campaign and training made available to Council wholly owned companies staff where considered appropriate | Council Leadership Team has agreed to roll out Carbon Literacy Training, including to Wholly-Owned Companies. Pilot work has been completed and dates set for initial training with the Growth and Prosperity Team. | Low Carbon and Sustainability Officer | July 2022 |
| R11 Build on established joint working by considering establishing the climate expert panel with Lancashire partners, if they are in agreement to this | Discussions are ongoing with Lancashire CC and Blackburn with Darwen BC. No confirmation of firm interest yet, awaiting further discussions with portfolio holders | Strategy and Climate Manager | September 2022 |
| R12 An external evaluation of progress against the Climate Action Plan should be commissioned, from the Climate Expert Panel to be established or another expert external body, at, for example, 18 months from the start of the Climate Action Plan | Action not yet due | Strategy and Climate Manager | June 2023 |
| R13 Climate Action Plan performance indicators should be finalised and performance targets, including interim targets where appropriate, should be established and agreed | Indicators have been finalised, targets to be agreed by Climate Steering Group | Performance Development Officer/ Climate Emergency Steering Group | September 2022 |
| R14 The work with the Carbon Trust should be finalised and a forward route map identified with their assistance | Review of 19/20 data completed. Elements of forward route map included in the Climate Action Plan with further work to follow. | Energy and Utilities Manager | July 2022 |
| R15 Consideration should be given to recording carbon emissions centrally particularly around fleet and waste to enable the Council to have an overall view. A way forward and a nominated officer should also be agreed in relation to the 2019/2020 emissions and consumption data | Review of systems to record and monitor emissions is underway. | Performance Development Officer | December 2022 |