

<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Mark Towers, Director of Governance and Partnerships
<b>Relevant Cabinet Member:</b>	Councillor L Williams, Leader of the Council
<b>Date of Meeting:</b>	18 May 2022

## PROGRAMME OF MEETINGS 2022/2023

### 1.0 Purpose of the report:

1.1 The Council will be asked to consider a programme of meetings for 2022/2023 and to note provisional meeting dates from May to July 2023.

### 2.0 Recommendation(s):

2.1 To approve the calendar of meetings for 2022/2023 as attached at Appendix 13(a).

2.2 To agree that meetings commence at 6pm as usual (set out at the end of the calendar of meetings at Appendix 13(a))

### 3.0 Reasons for recommendation(s):

3.1 To have in place scheduled meeting dates to enable the Council's committees to transact their business during the municipal year.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

To not schedule meeting dates, although this will not allow Council and its committees to plan their business and meeting dates for the municipal year ahead.

### 4.0 Council priority:

4.1 The programming of formal Council, committee and Executive meetings will help the Council achieve all its priorities.

## **5.0 Background information**

5.1 A proposed programme of meetings is set out at Appendix 13(a) with the start times for all committees are listed at the end of the appendix.

5.2 Although a similar cycle as before is proposed for committees, it should be noted that as local elections will take place in May 2023, there is a reduced number of meetings in the pre-election period which starts on Tuesday 14 March 2023 until the day of the election on Thursday 4 May 2023.

5.3 It is for the Leader of the Council to schedule Executive meetings although proposed dates have been listed in the programme for completeness. Meetings of the Executive to consider the budget will be arranged in due course and notified to all members.

Does the information submitted include any exempt information?

No

### **List of Appendices:**

Appendix 13(a) - Calendar of Meetings 2022/2023

## **6.0 Legal considerations:**

6.1 The Council's Constitution provides for the Annual meeting to formulate a schedule of Council and Committee meetings for the forthcoming municipal year.

## **7.0 Equalities considerations:**

7.1 None.

## **8.0 Financial considerations:**

8.1 There are no additional financial considerations.

## **9.0 Risk management considerations:**

9.1 Failure to put in place a schedule of meetings will put at risk the ability for the Council to transact its business efficiently.

## **10.0 Sustainability, climate change and environmental considerations:**

10.1 None.

**11.0 Internal/external consultation undertaken:**

11.1 No further consultation has taken place with this item as the schedule of meetings is in accordance with previous practice.

**12.0 Background papers:**

12.1 There are no additional background papers to this report.