

**Report to:**

**ADULT SOCIAL CARE AND HEALTH SCRUTINY  
COMMITTEE**

**Relevant Officer:**

Mrs Sharon Davis, Scrutiny Manager.

**Date of Meeting:**

31 March 2022

## **COMMITTEE WORKPLAN**

### **1.0 Purpose of the report:**

1.1 To review the work of the Committee, the implementation of recommendations and identify any additional topics requiring scrutiny.

### **2.0 Recommendations:**

2.1 To approve the Committee Workplan, taking into account any suggestions for amendment or addition.

2.2 To monitor the implementation of the Committee's recommendations/actions.

### **3.0 Reasons for recommendations:**

3.1 To ensure the Committee is carrying out its work efficiently and effectively.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

4.0 Other alternative options to be considered:

None.

### **5.0 Council Priority:**

5.1 The relevant Council Priority is:

- Communities: Creating stronger communities and increasing resilience.

## **6.0 Background Information**

### **6.1 Scrutiny Workplan**

The Committee's Workplan is attached at Appendix 7(a) and was developed following a workplanning workshop with the Committee in June 2021. The Workplan is a flexible document that sets out the work that will be undertaken by the Committee over the course of the year, both through scrutiny review and committee meetings. It has recently been amended to take account of the pandemic and the impact on the workload of public health in particular. A review of the workplan will be held in June 2022, in the new Municipal Year.

Committee Members are invited to suggest topics at any time that might be suitable for scrutiny review through completion of the Scrutiny Review Checklist. The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

### **6.2 Implementation of Recommendations/Actions**

The table attached at Appendix 7(b) has been developed to assist the Committee in effectively ensuring that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.

Members are requested to consider the updates provided in the table and ask follow up questions as appropriate to ensure that all recommendations are implemented.

### **6.3 Dentistry and Oral Health Scrutiny Review**

6.3.1 The next review in the Committee's workplan is on dentistry and oral health. A scoping meeting was held on 26 January 2022 in order to determine what the review will consider. The first full meeting of the review panel will take place on 19 April 2022.

Does the information submitted include any exempt information?

No

## **7.0 List of Appendices:**

Appendix 7(a): Adult Social Care and Health Scrutiny Committee Workplan

Appendix 7(b): Implementation of Recommendations/Actions

**8.0 Financial considerations:**

8.1 None.

**9.0 Legal considerations:**

9.1 None.

**10.0 Risk management considerations:**

10.1 None.

**11.0 Equalities considerations:**

11.1 None.

**12.0 Sustainability, climate change and environmental considerations:**

12.1 None.

**13.0 Internal/external consultation undertaken:**

13.1 None.

**14.0 Background papers:**

14.1 None.