

Agreed Action Plan

	<i>Recommendation</i>	<i>Priority</i>	<i>Agreed Action</i>	<i>Responsible officer</i>	<i>Target Date</i>	<i>Progress</i>
R1	The future requirement and funding for the provision of the cameras originally purchased from Ward budgets should be established so that an exercise to remove or replace redundant/non-functioning equipment can be undertaken as appropriate.	1	Agreed.	CCTV Manager	January 2021	Review of cameras outside of the core system is detailed in the Executive Report of 13 th September and will take place over the next 12 months.
R2	A full assessment of the condition of all CCTV signage should be undertaken. Signs identified as being worn should then be replaced.	2	Agreed. All signs will need to be updated as part of the upgrade but the ones which are worn need to be replaced regardless.	CCTV Manager	January 2021	All signage will be replaced as part of the core system upgrade.
R3	Steps should be taken to provide an updated CCTV inventory to Electricity North West in order to ensure that the risk of penalties is removed. An exercise to undertake a full survey of the current provision should be undertaken in order to inform the inventory.	1	Agreed. CCTV Manager to meet with the Service Manager for Energy and Sustainability to discuss a way forward to resolve this issue. If a full survey is required this could take some time.	CCTV Manager / CCTV Supervising Manager	January 2021	All relevant information was sent to Electricity North West early 2020, with the inventory up to date in relation to all cameras managed by the service.

	Recommendation	Priority	Agreed Action	Responsible officer	Target Date	Progress
R4	Consideration should be given as to whether it would be appropriate to explore the possibility of establishing further agreements to incorporate the maintenance of additional provision on Council buildings.	3	Agreed.	CCTV Manager / CCTV Supervising Manager	October 2020	Ongoing dialogue with Property Services and service areas regarding revenue consequences of their cameras.
R5	Advice from the Procurement Team regarding the tender of all aspects of the CCTV project should be sought as soon as possible.	1	Agreed. This meeting will go ahead as soon as possible.	CCTV Manager	August 2020	Completed.
R6	An appropriately experienced dedicated project manager should be resourced to ensure that the CCTV project is effectively managed.	2	Agreed. An allocation of £70k has been incorporated in the project budget for project management. The service will look to appoint a project manager once the funding becomes available.	CCTV Manager/ Director for Community and Environmental Services	Two months from the date of funding provision.	The £70k for project management has been included in the CCTV item to the Executive on 13 th September 2021.

Recommendation		Priority	Agreed Action	Responsible officer	Target Date	Progress
R7	Advice from the Information Governance Team should be taken regarding a Data Protection Impact Assessment which incorporates that changes to be made to the CCTV provision as part of the project.	2	Agreed.	CCTV Manager/ Director for Community and Environmental Services	One month from the date that funding is provided.	Information Governance Team have been a part of the development of the CCTV proposals going forward and inputted into future Data Protection Impact Assessments.
R8	The possibility of providing neighbouring local authorities with CCTV provision should be explored so that the potential to provide additional income to the Blackpool Council CCTV service can be considered.	3	Agreed. This may need discussion at a senior level.	Director for Community and Environmental Services	October 2020	This will be taken forward once the new CCTV system and control room is up and operational.