

Event Risk Assessment Form

Event Name:	Betel Manchester	Date:	7/12/2020 – 12/12/2020	Venue:	Blackpool SC
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(1) Activity / Area of Concern i.e.: what is taking place as part of the event?	(2) Hazards Identified i.e.: what can cause harm?	(3) Persons at Risk i.e.: who could be harmed by the hazard?	(4) Current Risk Factor (high, medium or low) i.e.: determine the level of risk	(5) Actions to be Taken to Minimize each Risk i.e.: what action can you take to lower the level of risk	(6) New Risk Factor (high, medium or low) i.e.: risk factor after action taken to minimize the risk
Carol Singing	Obstruction to pedestrians. Trip hazards caused by equipment	Pedestrians	Medium Medium	Singers and collectors positioned in such a way as to minimise obstruction. Equipment to be stored carefully away from footfall	Low Low
Carol Singing (During Covid-19 pandemic)	Potential spread of virus by infected team member	Public / pedestrians	Medium to Low	All team members will be vetted for symptoms or possible exposure to Covid-19. Anyone who is affected or who has knowingly been exposed will not be permitted to participate in event.	Low to Very Low
Coin & note collections using buckets and card machines	Potential for spread of virus through hand to surface contact	Public/ pedestrians and team members	Medium to Low	All equipment, buckets, card machines and surfaces are to be sanitised regularly. Team members will sanitise their hands regularly.	Low to Very Low
Singing and collecting coins/notes and card payments.	Potential for virus to spread through airborne particles	Public and team members	Medium to Low	All team members are to wear masks or visors and keep 2m distance from public making sure that this distance is observed when collecting cash payments Singers will only 'mime' to the backing track..	Low to Very Low

Name of person completing Risk Assessment (printed):

Signature: Date: