

Report to:	EXECUTIVE
Relevant Officer:	Sharon Davis, Scrutiny Manager
Relevant Cabinet Member	Councillor Simon Blackburn, Leader of the Council and Cabinet Member for Adult Social Care and Health
Date of Meeting:	23 March 2020

EXECUTIVE/SCRUTINY PROTOCOL

1.0 Purpose of the report:

- 1.1 To consider the revised Executive/Scrutiny Protocol which has been approved by the Scrutiny Leadership Board.

2.0 Recommendation(s):

- 2.1 To endorse the revised Executive/Scrutiny Protocol attached at Appendix 2a and recommend to Council that the protocol be approved as part of the Constitution.

3.0 Reasons for recommendation(s):

- 3.1 The protocol sets out the basis for a positive relationship between the Executive and Scrutiny. The revisions to the protocol build on good practice and update the previously approved protocol.

While the protocol forms part of the Constitution and therefore would require Council approval as it impacts on the Executive the endorsement of the Executive is sought prior to taking a report to the Council meeting.

- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.2b Is the recommendation in accordance with the Council's approved budget? Yes

- 3.3 Other alternative options to be considered:

The Executive could choose not to endorse the revised Executive/Scrutiny Protocol or to propose amendments to the revised protocol. Neither course of action is recommended as they would not result in the adoption of a protocol approved by the Scrutiny Leadership Board.

4.0 Council Priority:

4.1 The relevant Council priority is: “Creating stronger communities and increasing resilience”.

5.0 Background Information

5.1 During 2019/2020 the Scrutiny Leadership Board undertook a review of the former protocol on Overview and Scrutiny Committees and Cabinet Member Relations. This document forms part of the Council’s Constitution at Part 5e but has not been updated since 2011. To carry out the review a workshop was held with the Scrutiny Leadership Board Members and Councillor Gillian Campbell, who attended the workshop on behalf of the Executive. The workshop sought to draw out what Members would like to see form the basis of a protocol between the Executive and Scrutiny.

5.2 Following the workshop, a draft version of the protocol was produced based on the comments made and considered at first informally by the Scrutiny Leadership Board with the attendance of the Leader of the Council. The revised protocol was then endorsed by the formal meeting of the Board to approve the protocol on 5 March 2020.

5.3 The revised protocol is attached at Appendix 2a. If endorsed by the Executive, it would then be considered by the Council as an amendment to the Constitution.

5.4 Does the information submitted include any exempt information? No

5.5 List of Appendices:

Appendix 2a: Executive/Scrutiny Protocol.

6.0 Legal considerations:

6.1 There is no legal requirement to have a protocol, although it is considered best practice in the Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 As outlined in Paragraph 5.1, a workshop was held with the Scrutiny Leadership Board Members and Councillor Gillian Campbell, who attended the workshop on behalf of the Executive.

13.0 Background papers:

13.1 None.

14.0 Key decision information:

14.1 Is this a key decision? No

14.2 If so, Forward Plan reference number:

14.3 If a key decision, is the decision required in less than five days? No

14.4 If **yes**, please describe the reason for urgency:

15.0 Call-in information:

15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

15.2 If **yes**, please give reason:

TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE

16.0 Scrutiny Committee Chairman (where appropriate):

Date informed:

Date approved:

17.0 Declarations of interest (if applicable):

17.1

18.0 Executive decision:

18.1

18.2 Date of Decision:

19.0 Reason(s) for decision:

19.1 Date Decision published:

20.0 Executive Members present:

20.1

21.0 Call-in:

21.1

22.0 Notes :

22.1