

**Report to:**

## **SCRUTINY LEADERSHIP BOARD**

**Relevant Officer:**

Sharon Davis, Scrutiny Manager.

**Date of Meeting:**

5 March 2020

## **SCRUTINY LEADERSHIP BOARD WORKPLAN**

### **1.0 Purpose of the report:**

1.1 To review the work of the Scrutiny Leadership Board and the Scrutiny Committees and consider progress of the ongoing Scrutiny Reviews.

### **2.0 Recommendations:**

2.1 To approve the Scrutiny Leadership Board (SLB) Workplan, taking into account any suggestions for amendment or addition.

2.2 To monitor the workplans of the three Scrutiny Committees and consider any issues the Chairs and Vice-Chairs of each Committee may wish to escalate to the SLB.

2.3 To receive any referrals from the Audit Committee for scrutiny consideration.

### **3.0 Reasons for recommendations:**

3.1 To ensure the Board is carrying out its work efficiently and effectively.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

### **4.0 Council Priority:**

4.1 The relevant Council priorities are:

- The economy: Maximising growth and opportunity across Blackpool
- Communities: Creating stronger communities and increasing resilience.

## **5.0 Background Information**

### **5.1 Scrutiny Leadership Board Workplan**

The Board's Workplan is attached at Appendix 6(a). The Workplan is a flexible document that sets out the work that will be undertaken by the Board over the course of the year, both through scrutiny review, informal meetings and formal, committee meetings.

Board Members are invited to suggest topics at any time that might be suitable for scrutiny review through completion of the Scrutiny Review Checklist which is attached at Appendix 6(b). The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

Consideration may also be given to appointing reviews stemming from previous committee items and referrals from Audit Committee.

### **5.2 Scrutiny Committee Workplans**

A key role of the Scrutiny Leadership Board is to co-ordinate the scrutiny function and keep a watching brief on the work of all the Committees. The three Scrutiny Committee workplans are attached at Appendix 6(c) for consideration by the Scrutiny Leadership Board.

Chairs and Vice Chairs will be asked to provide a brief overview of the work of their committee verbally at the meeting and to also provide a progress update on the following reviews:

- Housing and Homelessness Scrutiny Review
- Channel Shift Scrutiny Review
- Inclusion in Education Scrutiny Review

Does the information submitted include any exempt information?

No

#### **List of Appendices:**

Appendix 6(a): Scrutiny Leadership Board Workplan

Appendix 6(b): Scrutiny Review Checklist

Appendix 6(c): Scrutiny Committee Workplans

**6.0 Legal considerations:**

6.1 None.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 None.

**9.0 Financial considerations:**

9.1 None.

**10.0 Risk management considerations:**

10.1 None.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 None.

**13.0 Background papers:**

13.1 None.