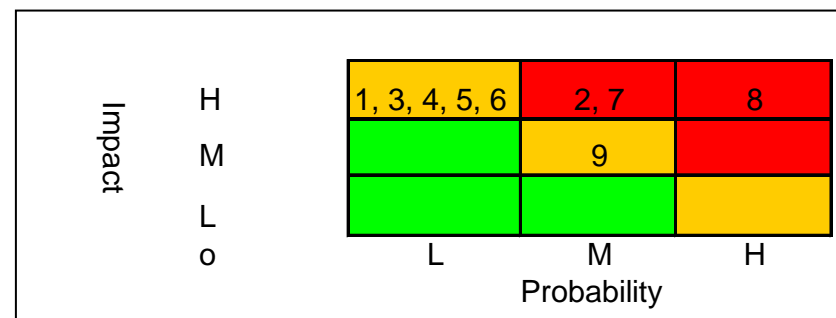


RISK & ISSUES LOG –INTERMEDIATE CARE DELIVERY PLAN

Document Version: November 2015



Probs – low <25%; 25 – med - 75%; high > 75%.

Impacts - Low- no material effect to timescales of delivery and/ or quality of service, less than £5k of cost impact, Medium – some material impact on timescales of delivery and/ or quality of service, or between 5-50k of cost impact High – Unacceptable impact on timescales of delivery and/ quality of service, or over 50k of cost impact.

Risk/ Issue no.	Date last updated	Description of Risk/Issue	Probability (Low/ Medium/ High)	Impact (Low/ Medium /High)	Owner (to be confirmed)	Counter Measure(s)	Decision	Decision by and date	Status (Open / Closed)
1	03/11/15	The staffing model will not be sufficient to meet the Clinical needs of the service user group – leading to failure to support people safely at home, impact on patient welfare and impact on hospital admissions/ discharges.	Medium	High	Kate A/ Lorraine K	Staff consultations to commence in November 2015, with proposed model and staffing requirements discussed. Lorraine to lead on health input required to meet the bed and community based need, and Kate to lead on the social care input required. Final staffing proposal to be agreed at board and to be in line with expected demand as outlined by commissioners.	Monitor at board level.	KA 06/11/15	Open

2	03/11/15	The staffing model will not be sufficient to meet the care needs of the service user group – leading to failure to support people safely at home, impact on patient welfare and impact on hospital admissions/ discharges.	Medium	High	Kate A/ Lorraine K	Staff consultations to commence in November 2015, with proposed model and staffing requirements discussed. Lorraine to lead on health input required to meet the bed and community based need, and Kate to lead on the social care input required. Final staffing proposal to be agreed at board and to be in line with expected demand as outlined by commissioners.	Monitor at board level.	KA 06/11/15	Open
3	03/11/15	There will not be sufficient time to make the changes required to deliver the new model	Medium	High	Kate A/ Lorraine K	A clear project plan is in place phased over two parts – design and consultation (Nov-Dec15) and Delivery (Jan – March 16) with clear milestones in place to ensure that there is sufficient time to recruit staff to new roles and deliver the new model alongside the existing one ready for system transfer on April 1 st 16.	Monitor at Ops group level and report exceptions to Board	KA 06/11/15	Open
4	03/11/15	There will be insufficient funds in the Intermediate Care Budget to deliver the model designed	Low	High	Kate A/ Lorraine K/ Adam McKnight	The envelope of existing spend has been identified (with some assumptions) and the new model will be costed in these perimeters. If there are costs associated with the new model which are not met in the budget, these will be clearly articulated to the board.	Monitor at Finance group and report exceptions to the Board	KA 06/11/15	Open

