

Notice of:	DEPUTY LEADER OF THE COUNCIL (Tourism, Economic Growth and Jobs)
Decision Number:	PH33/2019
Relevant Officer:	Tim Coglan, Head of Public Protection and Enforcement
Relevant Cabinet Member	Councillor Gillian Campbell, Deputy Leader of the Council
Date of Decision:	6 March 2019

FEES AND CHARGES 2019/20 – LICENSING SERVICE

1.0 Purpose of the report:

1.1 To consider the proposed fees and charges for the Licensing Service for 2019/20.

2.0 Recommendation(s):

2.1 To approve the attached fees and charges for the Licensing Service for 2019/20 with effect from 1 April 2019 to 31 March 2020 as outlined in Appendix A.

3.0 Reasons for recommendation(s):

3.1 The proposed fees have been calculated to cover the costs of providing each service.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

Alternative option for different levels of increase or a decrease to fees and charges to be applied however these options would not reflect the costs of providing the service.

4.0 Council Priority:

4.1 The relevant Council Priority is: “The economy – maximising growth and opportunity across Blackpool”.

5.0 Background Information

5.1 Appendix A details the proposed changes to fees and charges set by the Council.

5.2 The Provision of Services Regulations 2009 requires that fees should only be set at a level to ensure cost recovery for providing the service. Fees cannot be used to support other Council services or compensate for a lack of income from other types of licence.

5.3 There are no proposed increases in fees and charges for Licensing in 2019/20. This is as a result of a number of reviews in recent years and changes to the Public Protection Division structure in 2018/19, with the appointment of a new officer with responsibility for Trading Standards and Licensing. It has been agreed that this is not an appropriate time in 2019/20 to conduct a fundamental review of fees across the service.

5.4 Does the information submitted include any exempt information? No

5.5 List of Appendices:

Appendix A - list of proposed fees and charges

6.0 Legal considerations:

6.1 Fees and charges (other than those set by Central Government) must be set at a level that only ensures full cost recovery. A surplus cannot be used to support other Council services.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 The impact of these increased fees on the public/service users that share protected equality characteristics has been considered. At this stage the view is that there will be no impact.

9.0 Financial considerations:

9.1 The Fees and Charges process set out to achieve;

- Aim to achieve cost neutrality
- Ensure that fees are structured in a fair and open way
- Any claims for Restoration will be dismissed

10.0 Risk management considerations:

10.1 If fees are set at a level that creates a surplus used to support other Council services, the Council can be ordered to repay the surplus to the trade.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Background papers:

13.1 None.

14.0 Key decision information:

14.1 Is this a key decision? No

14.2 If so, Forward Plan reference number:

14.3 If a key decision, is the decision required in less than five days? No

14.4 If **yes**, please describe the reason for urgency:

15.0 Call-in information:

15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

15.2 If **yes**, please give reason:

TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE

16.0 Scrutiny Committee Chairman (where appropriate):

Date informed:

Date approved:

17.0 Declarations of interest (if applicable):

17.1 None.

18.0 Executive decision:

18.1 The Deputy Leader of the Council agreed the recommendation as outlined above namely:

To approve the attached fees and charges for the Licensing Service for 2019/20 with effect from 1 April 2019 to 31 March 2020 as outlined in Appendix A.

18.2 Date of Decision:

6 March 2019

19.0 Reason(s) for decision:

The proposed fees have been calculated to cover the costs of providing each service.

19.1 Date Decision published:

6 March 2019

20.0 Executive Members in attendance:

20.1

21.0 Call-in:

21.1

22.0 Notes:

22.1